

Treasurer Annual Report 2022-2023

Chair: Hanns Baader

Co-Chair: Melissa Demers

Secretary: Tracy Caughell

Treasurer: Janet Baigent

Bank for WCSS School Council: TD Canada Trust

The following person had signing authority for the account for 2022-2023.

(It is a 2 out of 3 signing arrangement on cheques.)

Hanns Baader (Chair)

Tracy Caughell (Secretary)

Janet Baigent (Treasurer)

Council Meetings and Treasurer Reports:

There were 7 Council Meetings (September, October, November, January, February, April, May) and 7 Treasurer Reports in the minutes. Bank Statements for 2022-2023 are attached in excel summary.

The Receipts, agendas, minutes are included in a separate binder.

Bank Reconciliation

School Name	West Carleton Secondary School
School Council Chair	Hanns Baader
School Council Treasurer	Janet Baigent
Opening balance of all reconciled bank accounts, investments and cash on hand on August 1, 2022	TD Account = \$938.70
The amount raised by school council during the year August 1, 2022 to July 31, 2023	\$2110.70
The amount spent by school council during the year August 1, 2022 to July 31, 2023	\$1501.45
Closing balance of all reconciled bank accounts, investments and cash on hand on July 31, 2023	\$1547.95

Revenues:

1. Deposit (February 17, 2023 from Teacher interviews, Dance Night Performance Fall '22, Grade 8 Info Night) **\$372.40**
2. Deposit (March 21, 2023 from Album Nights) **\$69.00**
3. Deposit (April 18, 2023 from Teacher interviews) **\$63.00**
4. Deposit (May 15 Guest Speaker night) **\$30**
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6. Deposit (May 18 Lockheed/Martin Grant) **\$1000.00**
7. Deposit (June 5 Spring Dance show) **\$218.30**
8. Deposit (June 14 Spring Musical) **\$358.00**

Revenues Total: \$2110.70

NOTE: The PRO Grant and OCDSB Council funds went to the school, for a total of \$1200.00. WCSS School Council approved \$1750.00 for Grad Bursaries, we transferred \$550 to WCSS Account for the balance.

1. PRO Grant (deposited into WCSS School account) **\$700**
2. OCDSB Council Grant (deposited into WCSS School account) **\$500**

Expenses:

1. Monthly Service Fees (\$1.95 x 11 months)- **\$21.45**
2. Cheque # 00042 Dr Maggie Mamen Speaker Fee and donation from parents (Donation to Dave Smith Youth Foundation) - **\$730**
3. Cheque #00043 West Carleton HS (Remainder Grad Grants for \$750) -**\$550**
4. **Cheque #00044 Janet Baigent Teacher Breakfast - \$200**

Expenses Total : \$1501.45

NOTE: Cash Float of \$75.00 was retained from first fundraiser revenues on October 20, 2022. This float stays with our refreshment supplies.
Cash Float - **\$75.00**

Bank Balance: 1547.95

Summary:

Grants:

1. PRO Grant (deposited into WCSS School account) **\$700**
2. OCDSB Council Grant (deposited into WCSS School account) **\$500**

Fundraising – we organized 8 fundraisers (12 different nights) for a total **\$1110.70**.
Supplies leftover from events were used at subsequent events, kept costs down.

1. Meet the teacher night Fall **\$164.55**
 - Cash Raised \$366.90, supply costs \$202.35
2. Fall '22 Dance Show **\$112.50**
 - Cash raised \$261.25, supply costs \$150
3. Grade 8 Info Night **\$95.35**
 - Cash raised \$177.35, supply costs \$82.00
4. Album Night (2) **\$69.00**
 - Cash raised \$91.00, supply costs \$22.00
5. Meet the teacher night spring **\$63.00**
 - Cash raised \$123.72, supply costs \$60.72
6. Post Pandemic Speaker **\$30 donations**
7. Spring '23 Dance Show **\$218.30**
 - Cash raised 265.17, supply costs \$46.87
8. School Musical (4) **\$358.00**
 - Cash raised \$429.55, supply costs \$71.55